

# Certificate in General Management

California State University, Los Angeles

This certificate in general management is designed to prepare non-management option business students and non-business students for employment in a general management position, and to provide working and professional people with general management knowledge necessary for rapid career advancement.

This certificate program is jointly sponsored by Continuing Education and the Department of Management. Non-matriculated Students (those who are not formally admitted to the University) are eligible to enroll in the program through Open University enrollment with the consent of the instructor.

Six courses (24 units) are required. Three are required courses and three are electives. Upon completion of all course requirements, the participant will be awarded a Certificate in General Management, authorized by the Management Department and Continuing Education.

## ***Required Courses (12 units)***

MGMT 306 Production and Operations Management  
MGMT 307 Management and Organizational Behavior  
MGMT 461 Management Theory and Practice

## ***Elective Courses (select 3 courses from the following)***

MGMT 308 Business Responsibilities in Society  
MGMT 454 Special Topics in Management  
MGMT 460 Case Studies in Operations Management  
MGMT 462 Comparative Management  
MGMT 463 Process Design and Improvement  
MGMT 465 Purchasing Management  
MGMT 467 Quality Control  
MGMT 468 Small Business Management  
MGMT 469 Training and Development  
MGMT 470 Managerial Leadership and Motivation  
MGMT 471 Managing Positive Employment Relations  
MGMT 473 Strategic Human Resources Management  
MGMT 474 Compensation Management  
MGMT 477 Staffing  
MGMT 479 Seminar: Business in its Social Setting  
MGMT 480 Managerial Issues in Automation  
MGMT 484 Organization Development and Change  
MGMT 485 Project Management  
MGMT 489 High Performance Management  
MGMT 490 Service Management