

Certificate in Human Resource Management

California State University, Los Angeles

This certificate in human resource management provides a background for managers who lack a formal HRM department in their organization but who are responsible for human resource activities. It also serves as an introduction to human resources for managers who do not want to pursue a second bachelor's degree or a master's degree in human resources.

Continuing Education and the Department of Management jointly sponsor this certificate program. Non-matriculated Students (those who are not formally admitted to the University) are eligible to enroll in the program through Open University enrollment with the consent of the instructor.

Six courses (24 units) are needed to complete the certificate. Four are required courses and two are electives. Upon completion of all course requirements, the participant will be awarded a Certificate in Human Resource Management, authorized by the Management Department and Continuing Education.

Required Courses (16 units)

MGMT 307 Management and Organizational Behavior
MGMT 473 Strategic Human Resource Management
MGMT 474 Compensation Management
ECON 472 Labor Relations and Collective Bargaining **OR**
MGMT 471 Employment Relations

Elective Courses (select 2 courses from the following)

MGMT 454 Special Topics in Management
MGMT 469 Training and Development
MGMT 470 Managerial Leadership and Motivation
MGMT 475 Current Topics and Cases in Human Resource Management
MGMT 477 Staffing
MGMT 481 International Human Resource Management
MGMT 483 Managing Human Resource Information System
MKT 459 Intercultural Business Communication

REQUIRED	Tentative Schedule	Prerequisites
MGMT 307	Every Quarter	None
MGMT 473	Fall, Winter, Spring	MGMT 307
MGMT 474	Spring	MGMT 473
ECON 472	Spring	ECON 202
MGMT 471	Varies	MGMT 473
ELECTIVES	Tentative Schedule	Prerequisites
MGMT 454	Winter, Spring	Varies with topic
MGMT 469	Fall, Winter	None
MGMT 470	Winter, Spring	MGMT 307 or NURS 488
MGMT 475	Summer	MGMT 473
MGMT 477	Winter, Spring	MGMT 473
MGMT 481	Varies	MGMT 473
MGMT 483	Varies	MGMT 473
MKT 459	Fall, Spring	BUS 305 or COMM 300